

HR LF	HR HF	Massachusetts Fire District - 14 Dive Rescue Team Dispatch Procedures DRT 3300-18-004	Effective Date 5/24/2026
LR LF	LR HF		

I) PURPOSE/SCOPE/APPLICATION

- A) Purpose of this SOG is to establish dispatch procedures for the control point for District 14 Dive Rescue activation.
- B) This SOG will identify Control Point Procedures, Response Levels, and Apparatus to respond.
- C) This Standard Operating Guideline shall apply to all team members and the District 14 Control Point.

II) REFERENCE DOCUMENTS

- A) N/A

III) DEFINITIONS

- A) Control Point – The central dispatch point for District 14.
- B) Communications Device – Any electronic device that can be utilized to receive a text notification of emergency deployment and location of an emergency incident by team members. Team members shall supply their own electronic devices.

IV) SPECIALIZED ROLES AND RESPONSIBILITIES

- A) All members shall be responsible for enforcing this SOG.

V) SAFETY

- A) N/A

VI) ENFORCEMENT

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- A) Failure to understand this Standard Operating Guideline may result in disciplinary action.
- B) Any deviation from this Standard Operating Guideline may require a written report to the Chief overseeing the team and/or the District 14 Chair.
- C) This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.

VII) STANDARD OPERATING GUIDELINE

A) Control Point Procedures

- 1) Upon receipt of a Dive Rescue incident, District 14 shall page out the appropriate response based on the following information:
 - (a) The response shall be based on the operational needs of the requesting department. (See Response Levels 18-003 III)
 - (b) Based on information received by the requesting community, the Control Point will page out the appropriate staff for either an Advisory Response, or full Team Response (Dive Response).
 - (1) Advisory Response: At least 1 Operational Chief and 1 or more Team Leaders.
 - (2) Omitted

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(3) **Dive Response:** All available Operation Chiefs and all team members.

B) Staging Area

- 1) The Control Point will ask the requesting department for a staging area location that is large enough to stage the Dive Rescue Team and their equipment required for the incident.
- 2) The Control Point will page out the incident location, local Incident Commander, staging area address, Response Level Being Requested, and proper dive vehicles/equipment that will be needed for the incident (If beyond standard response vehicles listed below).
- 3) Hopkinton Rescue 1, Framingham Dive Rescue 1, Wayland Dive Rescue, Natick Boat 1 and Westborough Boat 1 will respond to any/all water rescue incidents.

C) Omitted

VIII) RECORDS, REPORTS, CHARTS, FORMS

A) N/A

Sog Review Dates: