# DISTRICT SPECIALITY TEAM APPLICATION PROCESS

# STEP ONE:

Completed Team Application sent to the District Coordinator



# STEP TWO:

District Coordinator checks for completeness and logs the application



# STEP THREE:

Application sent to Chief who oversees the appropriate team



#### STEP FOUR:

Chief and Team leader review application and schedule interview



# STEP FIVE:

Applicant and his/her Chief notified of the status of the candidate.

- ☐ Page 1 Demographics
- ☐ Page 2- Membership and training acknowledgement
- ☐ Page 3- Qualifications
- ☐ Page 4- Applicant and Chief acknowledgement page
- ☐ Application from this point to hire is considered a confidential document.

# Note:

Interview to follow procedures outlined in District SOGs

Version 1.0 February, 2019