

# MASSACHUSETTS FIRE DISTRICT 14

## SPECIALTY TEAM APPLICATION



( ) Tech ( ) Dive ( ) Fire Investigation ( ) DAT ( ) Communications ( ) Other \_\_\_\_\_

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Years of Service: \_\_\_\_\_ Current Rank: \_\_\_\_\_

EMS Level of Certification: \_\_\_\_\_

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Department Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Preferred method of contact: ( ) Email ( ) Home Phone ( ) Department phone ( ) Cell Phone

I am (or have been) a member of the Massachusetts Fire District \_\_\_\_\_ ( District #) Team \_\_\_\_\_ (Name of team) from \_\_\_\_\_ to \_\_\_\_\_ (Insert dates). I am completing the application package for consideration of being a member of the Fire District 14 team.

***Please initial each step below before submitting application:***

Minimal Qualifications checked and supporting documents provided \_\_\_\_\_

Training and team Participation standards signed and dated \_\_\_\_\_

Applicant and Chief Authorization and understanding page signed and dated \_\_\_\_\_

**Send all forms and documents to : Fire District 14, P.O. Box 472, Hudson, Mass. 01742 or email to:**

*This section to be completed by District 14 Authorized representative*

Application Date: \_\_\_\_\_ Date Rec by team: \_\_\_\_\_ Interview Date: \_\_\_\_\_

Disposition: \_\_\_\_\_

Team Leader Initials \_\_\_\_\_ Oversight Chief Initials \_\_\_\_\_

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### Technical Rescue Team Application Requirements

Applicant Name: \_\_\_\_\_

Minimum qualifications for application:

	Rope Rescue Operational Level (24 Hour Minimum)
	Confined Space Operational Level (24 Hour Minimum)
	Trench Rescue Operational Level (24 Hour Minimum)
	Firefighter I / II
	Massachusetts EMT or Paramedic
	NIMS 100, 700, 800

\*Copies of all certifications must be provided with the application.

\* For non-certified requirements please describe below how you have obtained the required knowledge- (please use additional paper if necessary)

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Tech Rescue Team Membership & Training Requirements

Applicant Name: \_\_\_\_\_

### A) Active Status

- 1) Membership shall be opened under the discretion of the District 14 Chiefs to willing and active individuals of Massachusetts Fire District 14. Providing that they are able to fulfill membership requirements as set forth in the SOGs, Policy and Procedures, and Regulations of the Team.
- 2) If a member does not attend the four refreshers and 80% of the training in the year period, the member will be placed in inactive status as decided by the Executive Committee. Training can be made up by members on their own time outside of the team to meet requirements set forth by the Executive Board.

### B) Inactive Membership

- 1) In the event that an Active Member cannot fulfill the duties of Active Membership, the Team Coordinator shall immediately change that member's status to that of an Inactive Member under the direction of the Executive Committee.
- 2) In order to regain Active Membership status, an Inactive Member must fulfill active duty requirements for four consecutive months and attend/makeup mandatory refreshers. Return to active duty is automatic upon completion of those four months, and the Team Coordinator or Logistics Officer shall record the status change.
- 3) Inactive status caused by temporary medical conditions shall not require make up of missed duties, as long as the inactive status was less than one year, and a doctor medical release is submitted.

### C) Trainings and Meetings

#### 1) General

- (a) All meetings must be posted and all participating agencies must be notified a minimum of 48 hours prior to the start of the meeting.
- (b) All meetings shall follow a written agenda as prepared by the Team Coordinator. Any additions and/or provisions to the agenda shall be submitted and added at the start of said meeting.

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- (c) Following the conclusion of a meeting, the secretary or his/her designee shall prepare the minutes of said meeting and distribute to all participating agencies. All meeting minutes shall be completed within 96 hours of the completion of said meeting.
- (d) All trainings shall follow a prepared outline and organizational guideline. All participants shall sign-in on a class roster, which will be filed with the Team Coordinator upon completion of the training.

### D) Training

- (a) The District 14 team trains monthly on the second Tuesday of each month.
- (b) Training consists of 2 – 16 hour drills, 2 – 8 hour drills and 6 - 4 hour drills per year.
- (c) We do not train during months of July and August.
- (d) The District 14 Team Leaders reserve the right to schedule or move training as they see fit, with the appropriate notice to all members.
- (e) Some of the drills will be scheduled as night training sessions.

### E) Attendance Policy

#### 1) Incidents

- (a) All members will be required to attend as many incidents as possible to which the team has been dispatched in a year.
- (b) Members must reply to their team dispatch text message and sign the incident roster to be considered present.

#### 2) Drills

- (a) All members will be required to attend 80% of all drills in a training cycle.
- (b) If a member's attendance falls below the 80% mark during the course of the training cycle, they will be put on non-operational status.
- (c) All rosters must be signed by attending members.
- (d) The D14 TRT will hold four mandatory training sessions each year. There will be one mandatory session for each major discipline. These disciplines will include high angle rope rescue, confined space rescue, trench rescue, and structural collapse rescue. Should a member miss a mandatory training session, he/she shall be placed on non-operational status until such time as the/she can make up the discipline.

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- (e) Mandatory Training Sessions - hours of training may include daytime or nighttime operations.
  - (1) High angle rope rescue technician level – 8 hour drill
  - (2) Confined space rescue technician level – 8 hour drill
  - (3) Trench rescue technician level – 16 hour drill
  - (4) Structural collapse technician level – 16 hour drill
- (f) Regular monthly training sessions will be four hours in length and run from either 0830 to 1230 hours or 1800 - 2200 hours.
- (g) At least once each training cycle the team will hold an evening drill requiring the deployment of lighting of both team and personal use. This will enhance the safety and skill sets of all members and better prepare for nighttime deployments should the need arise.

My signature below is an acknowledgement that I have read and understand the requirements as listed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

( ) Tech ( ) Dive ( ) Fire Investigation ( ) DAT ( ) Communications ( ) Other \_\_\_\_\_

**Applicant:** I understand that this application does not guarantee me a position on the District 14 Team checked above and that I will be following a hiring process for an open position on the team as an opening becomes available.

I have read, understand, and have signed the terms for participation on the team, including a probationary period, team training standards, team activation and participation standards. I further acknowledge that I may be removed from the team for failure to comply with these conditions as well as for failing to follow the team operations as set forth by the teams Standard Operating Procedures.

I further acknowledge that the Chief of my Department may remove me from the team for any reason without recourse to the team or Fire District 14.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Witness: \_\_\_\_\_

**Fire Chief:** I have reviewed the applicant information in this application packet and I am supporting the candidate for consideration on the team. I understand that this department is solely responsible for all funds associated with the applicant to the team including, but not limited to, salary, overtime, insurance and benefits. I further understand that the Town and the Fire Department are responsible for any and all injury to the individual while performing the jobs, and tasks associated with the performance of being a member of the team. As Chief of the Department, I understand that issues with unfavorable conduct and behavior with the applicant as part of the district specialty team, will be handled by me following my departments policy and procedures.

I have read, understand and agree to the terms for participation on the team, including a probationary period, team training standards, team activation and participation standards. I further acknowledge that the candidate may be removed from the team for failure to comply with these conditions as well as for failing to follow the team operations as set forth by the teams Standard Operating Procedures.

I understand that except where voted, approved, authorized, and purchased at a public meeting of Fire District 14, all equipment to perform the job is owned and maintained by the fire department and or the individual.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Witness: \_\_\_\_\_

Print Name: \_\_\_\_\_